



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Adam J. Bello  
County Executive

Andrea Guzzetta  
Director

**TITLE:**                   **DIRECTOR OF PUBLIC SAFETY**

**SALARY:**               \$118,662 - \$148,373 annually

**LOCATION:**             Monroe County Department of Public Safety

**JOB SUMMARY:**

This is an administrative position responsible for the administration, coordination and oversight of certain protective services operated by Monroe County including, but not limited to, Central Police Services, Probation, Public Safety Services (911 Emergency Communications, STOP DWI, Public Safety Grants, Traffic Board, Proceeds of Forfeited Property), Public Safety Communications, Emergency Services (administers the emergency management, mitigation planning, terrorism prevention and civil defense functions of the County), Mutual Aid Fire Bureau (administers County and State fire training and mutual aid in cases of fires or other incidents where multiple fire agencies and firefighters are utilized), County Crime Laboratory and Weights and Measures. Duties involve managing the County's involvement in the 911 program. While supervision is not exercised over such offices as the Sheriff, District Attorney, and Public Defender, the Director of Public Safety develops and maintains a close working relationship with these judicial services to ensure an efficient and consistent coordination of all public safety and judicial services. General supervision is exercised over division heads and a professional and clerical staff. The employee reports directly to, and works under the general supervision of the County Executive. Does related work as required.

**SPECIAL REQUIREMENTS:**

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment.

**APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES  
39 WEST MAIN STREET - ROOM 210  
ROCHESTER, NEW YORK 14614

**Posting Date:** December 12, 2019

**Posting Deadline:** Until filled